

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah Via Zoom
February 9, 2021

Call to Order: The regular Board of Trustees meeting called to order at 7:06 PM via a remote Zoom meeting. Those in attendance and constituting a quorum were:

Present: Dan Hook, Cathy Hahn, Dan Schoonmaker (in Florida), Abby Smith, Debby Laslo, Annie Marshall

Absent: None

Guest(s): Karen Salyer (Director)

Approval of Agenda: Laslo moved to approve the agenda for the meeting, Smith supported, and the agenda was approved.

Approval of Minutes From Previous Meeting: Schoonmaker moved to approve the minutes of January 12, 2021, Laslo supported, and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial Statement for the seven-month period-ended January 31, 2021
 - The net loss for seven-months was \$13,968 compared to the budgeted loss of \$25,242. The difference was primarily due to lower catalog, administrative, and capital expenditures due to COVID-19 closures.
 - To date approximately \$27,000 of the total budgeted property taxes, \$68,000, has been received.
- Bill Approvals
 - Request approval of bills to pay (\$0) and paid (\$7,077.08) since the last meeting on January 12, 2021.
- Schoonmaker moved to accept the entire Treasurer's report, consisting of the Financial Statement and the Approval of Bills, Smith supported, and the report was approved in its entirety.

Director's Report (Karen Salyer)

- Numbers are steady
- The staff is working on filling out the catalog more completely. Plan to work on this in bits when library traffic is slow.

Committee Reports

Personnel Committee

- We have two staff members that began working about one year ago, Karen is working on their evaluations.

Maintenance Committee

- Handicapped door issue fixed, HVAC room checked and seems to be the appropriate temperature, snow removal is going well.

Liaison Report with Friends of the Darcy Library

- No meeting in January

Old Business

- None

New Business

- None

Other Business

- Annie needs to be sworn in, Dan H. advised her to contact Dawn Olney, the county clerk, to set up an appointment to do this.
- Phil's resignation letter was received.

Public Comment

- None

Next Meeting: The next meeting is scheduled for Tuesday, March 9, 2021, at 7pm. via remote.

Adjournment: Laslo moved to adjourn the meeting, Hahn supported, the meeting adjourned at 7:26 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary